



How to Whitelist Our Emails

Instructions for Hotmail / Windows Live / MSN

***Important note:** In the latest versions of Hotmail / Windows Live / MSN, entering an email contact in your address book or contacts list does NOT whitelist the sender.*

To keep our emails from landing in your spam folder, and make sure that you receive all of the important stuff that we send you, carefully follow these instructions:

First, fish our emails out of Spam:

1. Check your "Junk" folder.
2. Select any messages from DougHoltOnline, and click the "Mark as safe" link.
3. Add us to your Safe List.

Second, Show our Contents:

1. Open an email from us.
2. If there is a "Mark as safe" link on the page, click on it.

Third, Add Us to Your "Safe List"

1. Click "Options" in the upper-right corner of your Hotmail screen.
2. In the Body of the page, under "Junk e-mail", click on the "Safe and blocked senders" link.
3. Click the "Safe senders" link.
4. Enter the email addresses "doug@dougholtonline.com" and click on "Add to list".

Got questions about how to do any of this?

Just reach out to us at Doug@DougHoltOnline.com – we're here to help!